CLID – Client Detail

This screen records and displays detailed demographic information about a specific client. This screen must be completed before services can be entered.

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CAFSCLID                      CLIENT DETAIL              07/11/2016    11:58
USER ID : C74142SW MODIFY
CAPS ID : 00001654    OO     NAME: DOE, ANNETTE

ADDRESS LINE1 : 345 FARKLE RD          OPEN FOR SERVICE (Y/N) : Y
ADDRESS LINE2 :                             EFFECTIVE DATE : 05/01/2016
CITY          : HELENA                        CLOSURE DATE : 99/99/9999
STATE/ ZIP    : MT  59601 -            CLNT CATEGORY : CH  CHILD
    TELEPHONE :                        FINANCIAL CNTY: 25  LEWIS & CLARK
WHOSE ADDRESS : PLP PLACEMENT PROVID   PLACEMENT TYPE: OUT OF HOME CARE

HEIGHT     : 5  2    WEIGHT : 105      EMERGENCY CONTACT PHONE: 406 444-5678
HAIR       : BRN BROWN                  NAME : NANCY DOE (AUNT)
EYES       : GRN GREEN                 BIRTHMOTHER MARRIED AT TIME OF BIRTH: N
BIRTH DATE : 05/25/2005  AGE :  11     PREVIOUSLY ADOPTED : N   AGE :
ETHNICITY  : CA                        PREGNANT - DUE DATE:
HSPNC ORGN : N                         SPECIAL NEEDS :    NUMBER SIBLINGS:  2
RELIGION   : LUT  LUTHERAN             SSN : 987-98-7987
CITIZENSHIP: US   U.S. CITIZEN
SCHOOL  NAME : CR ANDERSON MIDDLE SCHOOL        EXPECT TO GRAD. BY AGE 19:
CONTACT NAME : DANIEL WEBSTER
PHONE : 406 443-1234    DATE ENTERED 08/27/15 - LEFT 06/03/16    GRADE : 6

                                                                PATH: _
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Field Descriptions (F12) indicates code lookup is available.

CAPS ID (F12)
Enter the CAPS ID of the client you wish to add or view client details for.

NAME
This field will display the name of the client whose ID is entered in the CAPS ID field.

ADDRESS LINE 1, ADDRESS LINE 2, CITY, STATE/ZIP, TELEPHONE, WHOSE ADDRESS
These fields will display the most current address information for the client. This information comes from the ADDL (Address List) screen. The address that displays will follow a hierarchy if multiple address types exist on the ADDL (Address List) screen. The hierarchy is residential (R), placement (P), mailing (M) and alternate (A).

OPEN FOR SERVICE
This field will display a "Y" if the client is currently open or an "N" if the client is currently closed.

EFFECTIVE DATE
This field will display the effective date for the client. The system will not allow you to enter any other dates in the system earlier than this client effective date.

CLOSURE DATE
This field will display the closure date for the client. This date is defaulted from the most recent closure (CLO) review on the IARL (Initial Assessment and Review List) screen. If the client is currently open, this field will display 99/99/9999.

CLNT CATEGORY (F12)
Enter the appropriate client category for the client.

FINANCIAL CNTY (F12)
Enter the county number of the legal custodian's residence. If the legal custodian has moved out of state, enter the last county in which the custodian resided. If parental rights have been terminated, use the county in which the parental rights were terminated.

PLACEMENT TYPE
This field will display the placement type for the client (out of home placement, adoption, corrections.) This information is based on the most current placement listed on the CPHL (Client Placement History List) screen.

HEIGHT
This field will display the client's height information that was entered on the MEDS (Medical Summary) screen.

WEIGHT
This field will display the client's weight information that was entered on the MEDS (Medical Summary) screen.

EMERGENCY CONTACT PHONE
Enter the emergency contact phone number for the client. You must enter the area code.

HAIR
This field will display the client's hair color information that was entered on the MEDS (Medical Summary) screen.

NAME
Enter the emergency contact name for the client.

EYES
This field will display the client's eye color information that was entered on the MEDS (Medical Summary) screen.

BIRTHMOTHER MARRIED AT TIME OF BIRTH
Enter a "Y" or an "N" if the information is known. If it is not known if the birthmother was married at the time of the client's birth enter a "U". *This is only required if the CLNT CATEGORY is "CH" (child).*

BIRTH DATE
Enter the date of birth for the client. *This is only required if the date of birth was not entered on the PERD (Person Detail) screen.*

AGE
This field will display the current age of the client based on birth date and current date.

PREVIOUSLY ADOPTED
Enter a "Y" or an "N" if the information is known. If it is not known if the client was previously adopted enter a "U". *This is only required if the CLNT CATEGORY is "CH" (child).*

AGE
Enter the age of the client when they were adopted. *This is only required if the PREVIOUSLY ADOPTED field is marked with a "Y".*

ETHNICITY (F12)
Enter up to six ethnicity codes for the client. *This is only required if the ethnicity was not entered on the PERD (Person Detail) screen.*

PREGNANT – DUE DATE
This field will display the client's pregnant – due date information that was entered on the MEDS (Medical Summary) screen.

HSPNC ORGN
Enter a "Y" if the client is a Mexican, Puerto Rican, Central of South American person of person of other Spanish cultural origin, regardless of race. Enter an "N" if the client does not fit into one of the categories identified. Enter a "U" (unable to determine) only if the child is very young or is severely disabled and no person is available to determine whether or not the child is Hispanic. *This is only required if the Hispanic origin was not entered on the PERD (Person Detail) screen.*

SPECIAL NEEDS
This field will display a "Y" if any special needs information has been entered on the SPND (Special Needs Detail) screen.

NUMBER OF SIBLINGS
Enter the number of this client's siblings who are also in placement.

RELIGION (F12)
Enter the primary religion for the client.

SSN
This field will display the social security number for the client. This information is defaulted from the PERD (Person Detail) screen.

CITIZENSHIP (F12)
Enter if the client is a US citizen or a non-US citizen.

SCHOOL NAME, CONTACT NAME, PHONE, DATE ENTERED, LEFT, GRADE
These fields will display the client's most current school information that was entered on the EDHL (Education History) screen.

EXPECT TO GRAD BY AGE 19
Enter a "Y" if the client is expected to graduate from high school by their 19th birthday. Enter an "N" if the client is not expected to graduate from high school by their 19th birthday. The worker will receive an alert 30 days prior to the client's 18th birthday. If the client is going to continue in paid foster care after age 18, is IVE eligible, and is expected to graduate high school by age 19, this flag must be marked with a "Y" in order to continue using IVE funds.

Additional Information

If an ethnicity code of American Indian (AI) or Alaskan Native (AN) is entered, the system will automatically take you to the ICWD (ICWA Detail) screen. This screen will be required for ICWA cases.